



OVARIAN CANCER AUSTRALIA (OCA)

POSITION DESCRIPTION

Ovarian Cancer Senior Clinician & Team Leader (Social Worker, Psychologist, Counsellor)

Position Purpose

This is a Senior Clinician & Team Leader position providing senior clinical leadership and team management within the Psychosocial Team at Ovarian Cancer Australia. The position will provide clinical supervision and support the mentoring and development of staff and carries a clinical caseload. The position is responsible for support of people, during their ovarian cancer experience from diagnosis to end of life, who are needing support with significant psychosocial and practical issues. The successful applicant will manage a multidisciplinary team of four, all part-time clinicians.

About the Position

Location: Queen Victoria Women's Centre, Melbourne

Reports to: Director of Operations, Support Services

Duration: 12 months

Fulltime: Full time or Part-time 1.0 EFT - 0.6EFT (38 – 22.8hours per week)

About the Organisation

Ovarian Cancer Australia (OCA) is the leading national body for ovarian cancer in Australia. Founded in 2001 by a group of people personally affected by ovarian cancer, our vision *is to save lives and ensure that no woman with ovarian cancer walks alone*. We work to ensure that:

- People with ovarian cancer have a strong voice
- All people with ovarian cancer have access to best practice diagnosis, treatment, information, and support
- A vibrant and growing national ovarian cancer research effort in Australia informs practice and translates into improved quality of life and survival for people impacted by ovarian cancer.

Our values: We listen: We are inclusive: We are courageous: We act with integrity

For more information please visit www.ovariancancer.net.au.

Position Background

Each year in Australia, approximately 1700 people are diagnosed with ovarian cancer, and more than 1,000 die from the disease. Ovarian cancer has an extremely poor prognosis and has the lowest survival rate of any female cancer. In Australia, the overall five-year survival rate for people diagnosed with ovarian cancer is 48%. People impacted may experience poor quality of life and outcomes and Ovarian Cancer Australia has a range of programs supporting them and their loved ones. The main programs include a helpline, the Teal Support Program, psychosocial services, support groups and information resources.

This role will form part of the OCA psychosocial services providing psychological support to people impacted by ovarian cancer across Australia, primarily using telehealth.

Position Responsibilities

Manage the OCA psychosocial services multidisciplinary team

- Provide leadership and oversight to psychosocial services.
- Contribute to strategy and delivery of OCA support services.
- Manage and coordinate OCA psychosocial services team.
- Manage and coordinate delivery of psychosocial projects.
- Manage and coordinate psychosocial budget.

Support people impacted by ovarian cancer.

- Comprehensive psychosocial assessments of clients, including families, carers, and significant others
- Risk assessments, and comprehensive interventions, for child abuse and neglect, family violence, intimate partner violence, elder abuse, sexual abuse and exploitation.
- Provide counselling to people with ovarian cancer and their families who reach out to OCA.
- Effectively and routinely communicate with people and their families to provide them with a better understanding of their health and to facilitate successful health outcomes.
- Communicate and collaborate with primary care and specialty providers in support of optimal health outcomes and provide referral where needed.
- Provide education and self-management support as it relates to managing the person, their illness and their emotional wellbeing.
- Facilitate successful collaboration resulting in high consumer satisfaction levels.
- Maintain confidentiality of information in accordance with organisational policies.
- Monitor the person's progress.
- Work with and participate in a multidisciplinary team.
- Work closely with the wider OCA support services team.
- Group facilitation.
- Provision of brief bereavement counselling and interventions

Develop, implement, and monitor new support programs including

- Coordinate the development, piloting and evaluation of new programs to address identified needs or services gaps.
- Identify strategies and approaches to build and sustain successful pilot projects.
- Implement and monitor the integration of newly established programs into the suite of OCA's support activities.
- Identify and develop partnerships and funding opportunities that will enable the development of innovative programs, or their ongoing sustainability once successfully piloted.

Stakeholder management

- Manage both internal and external relationships. Key external relationships are with the relevant local treating teams, GPs, and community psychological supports.
- Represent Ovarian Cancer Australia in a professional capacity at relevant meetings, committees, and conferences.

Reporting, evaluation, and accountability

- Maintain the Customer Relationship Management (CRM) database to record all case management related activities, in accordance with privacy guidelines.
- Regularly review program data, compile reports, identify areas for quality and service improvement and initiate appropriate quality improvement activities.
- Contribute to evaluation data collection as relevant to areas of responsibility and collate information into routine and ad hoc reports for Senior Leadership Team, Board, and funding bodies.
- Maintain current knowledge of advances in ovarian cancer, supportive and palliative care, and methods of program delivery.

General

- Work in collaboration with the organisation's teams to support projects, campaigns, and other Ovarian Cancer Australia activities.
- Work collaboratively with other Ovarian Cancer Australia staff to optimise the promotion of the Teal Support program.
- Contribute to the development of Ovarian Cancer Australia and Support Program strategy and planning.
- Contribute to the culture of decision-making including initiative, cooperation, collaboration, and shared accountability.
- Other duties as directed.

Experience, Skills & Qualifications

- Tertiary qualifications in relevant discipline (Social worker, Psychologist, counsellor).
- Registered member of Australia Health Practitioner Regulation Agency (AHPRA) or other appropriate professional body.
- At least five years' experience working in psychosocial support for people with cancer.
- Experience as a Team Leader in multidisciplinary psychosocial team
- Appropriate expertise in psychological interventions.

Key Selection Criteria

1. At least five years' experience working counselling people with cancer.
2. Excellent knowledge of the psychosocial impacts of cancer and wide knowledge of other practical/psychological/social support services relevant to people with cancer.
3. Experience in guiding people with cancer in navigating accessing government benefits and other practical supports.
4. Proven experience successfully leading and motivating a team in a multi-disciplinary environment.
5. Excellent communication skills particularly in working within a health care team.

6. Experience in community engagement with consumers and professional stakeholders.
7. Computer literacy / CRM experience (Salesforce or similar application highly regarded).
8. Demonstrated capacity to work proactively and strategically.
9. Strong alignment with Ovarian Cancer Australia's values.

Mandatory Requirements

- Proof of eligibility to work in Australia.

Attributes

- Commitment to the mission and values of Ovarian Cancer Australia
- Positive, collaborative and 'can do' approach
- Inclusive and supportive.

APPLICATION INSTRUCTIONS

Applications must include:

1. A covering letter addressing the above key selection requirements.
2. A current curriculum vitae or resume.

Please email applications to: careers@ovariancancer.net.au

Telephone enquiries regarding the position may be directed to:
Shirley Getley – People & Culture Manager on (03) 9289-9712 or
Cyril Dixon - Director of Operations, Support Services on 0418 805 900

Closing date for applications is Monday 18 July 2022

We will be shortlisting and interviewing as we receive applications and may appoint the right candidate ahead of the closing date, so please don't delay in sending your application.